

Global Internship Program 2019

Humanitarian Affairs Asia



Internship Position : Global Partnership Associate
Placement Period : 28 January 2019 to 7 August 2019 (6 months)
Placement Location : Bangkok, Thailand
Project Management : 10th University Scholars Leadership Symposium 2019

How To Apply?

Send in your resume to secretariat@humanitarianaffairs.asia

Application Deadline

30 October 2018

Global Internship Program 2019 (GIP) with Humanitarian Affairs Asia provides interns with multi-faceted learning opportunities. You will get to work on our signature mega-scale international event which is the University Scholars Leadership Symposium (USLS). The USLS is a leadership conference on social change for outstanding university students from around the world. Click [here](#) for your WHY to work for a cause.

The internship program will challenge you in your communication skills with various stakeholders from around the world. It will stretch you in your resourcefulness to look for out of the box solutions. More importantly, it will develop your mental resilience to overcoming difficulties.

The Three C's of Life: Choices, Chances, Changes
You must make a Choice to take a Chance or your life will never
Change – Zig Ziglar

The GIP will focus on the following key competencies and skills :

1. Leadership Skills for the 21st Century.
2. Emotional Intelligence 2.0 (EQ 2.0)
3. Social Responsibility Skills
4. Problem-Solving Skills
5. Teamwork Skills
6. Global Business Communication Skills
7. Cultural Competence Skills
8. Marketing Skills
9. Research and Data Management Skills
10. Stress Management Skills

Qualification

1. Intelligent and quick witted, able to rapidly assimilate new products and services.
2. Fluent in English.
3. Excellent oral communication skills and superb listening skills.
4. Professional phone manner with a consultative approach and tone of voice.
5. Highly organised and self-motivated with the ability to prioritise tasks.
6. Confident in overcoming rejection and setting challenging goals on a daily basis.
7. A plus if you had a leadership role in a volunteer organization or at a part-time job before.

Job Description

1. Call and maintain relationships with the Organisation's clients.
2. Establish new relationships by researching, adding and developing new clients.
3. Maintain existing client relationships.
4. Collate information on prospective clients.
5. Actively manage the client database to ensure information is accurate and kept up to date.
6. Identify past prospects due for follow up calls.
7. Produce weekly reports on activity levels.

Benefits

1. Orientation / Training Program. Please refer to the attached file for the list of trainings provided.
2. Subsidised Housing, Local transportation and Meal allowances.
3. Document for Entry Visa will be provided. However, interns are to responsible for their visa application.
4. Opportunity to attend basic Thai Language Course.
5. Opportunity to interactive and network with more than 1,000 scholars during the week-long conference.



My internship experience at Humanitarian Affairs hugely impacted me both personally and professionally. It was a catalyst for my career path and fostered my desire to work for national and international development. I'm thankful for the mentoring provided by Janice and the support of the team I worked with, and I certainly don't regret moving to Bangkok to follow my passion. The experience enabled me to learn a range of skills and life experiences that could only be obtained from working overseas in Thailand, at a grassroots level in an organisation like Humanitarian Affairs.

Pia Conradsen from Japan/Australia

2018 Intern (January to July)